

# SOUTHERN BAPTIST CONFERENCE OF ASSOCIATIONAL LEADERS CONSTITUTION & BYLAWS

## SBCAL CONSTITUTION

### ARTICLE I - NAME

The name of the organization shall be the Southern Baptist Conference of Associational Leaders (SBCAL).

### ARTICLE II - PURPOSE

The purpose of the conference shall be to:

- A. Strengthen, encourage, and partner with fellow Associational Leaders
- B. Provide fellowship, inspiration, and professional development.
- C. Effect changes for the benefit of strengthening the ministry of associations through God-honoring actions.
- D. Intentionally and effectively build peer-to-peer relationships among Associational Leaders with state and national SBC leadership.

### ARTICLE III - DOCTRINAL STATEMENT

The doctrinal statement of the SBCAL is the Southern Baptist Convention's current Baptist Faith & Message.

### ARTICLE IV - MEMBERSHIP

Membership shall be composed of missional leaders relating to associations, upon payment of dues for the organization's fiscal year, July - June. Associate Membership is available to non-Southern Baptist missional leaders. Associate Members are non-voting members.

### ARTICLE V - OFFICERS

The officers shall consist of the Chairman of the Executive Team, Vice-Chairman of the Executive Team, Recording Secretary, Nominating Team Chairman and the Executive Director.

### ARTICLE VI - MEETINGS

The organization shall meet during the Annual Conference. The Officers shall determine the time and place. Additional meetings may be planned to assist the organization in carrying out its purpose.

### ARTICLE VII - AMENDMENTS

Proposed changes and/or amendments to this Constitution must be presented in writing in one session and voted on in a subsequent session of the same Annual Conference. A simple majority shall be required for adoption of changes and/or amendments.

## SBCAL BY-LAWS

### 1. Priorities: The priorities of the SBCAL shall be to:

- a. Strengthen Associational Leaders through leadership development, new Associational Leader training, peer-to-peer learning, etc.
- b. Encourage Associational Leaders through inspirational speakers, music, fellowship, networking, newsletter, etc.
- c. Partner with SBC entities, evangelical ministries, and fellow Associational Leaders to learn, grow, and serve better.

### 2. Officers:

- a. The **Executive Director** shall provide overall leadership to the organization and is accountable to the Executive Team. He serves at the pleasure of the Executive Team for an indefinite period of time. He and/or the Executive Team can determine time for separation without penalty. He is a member of the Executive Team by virtue of position.
- b. The **Chairman of the Executive Team** shall lead the Executive Team in regular business sessions assisted by the other Officers. He shall serve as Moderator of the organization. Should the position of Executive Director be vacated, the Chairman shall fill those responsibilities or appoint an interim until such time the position is filled. The Chairman is elected annually into the position by the Executive Team and may serve as chair for more than one year.
- c. The **Vice-Chairman of the Executive Team** assists the Chairman, upon request. Should the position of Chairman be vacated, the Vice-Chairman shall assume the Chairman's responsibilities until a new Chairman is elected. The Vice-Chairman is elected annually into the position by the Executive Team and may serve as vice-chair for more than one year. He shall also serve as Chairman of the Finance Team.
- d. The **Recording Secretary** shall keep minutes of the business sessions and file a copy of such with the Executive

Team Chairman. He is a member of the Executive Team by virtue of position. The Recording Secretary is nominated annually by the Nominating Team and may serve multiple consecutive terms.

e. The **Nominating Team Chairman** shall lead his team to present nominations as instructed by the organization and fill vacancies as needed. He is a member of the Executive Team by virtue of position. The Chairman is elected annually into the position by the Nominating Team and may serve as chair for more than one year.

### 3. Staff:

The Executive Team may employ staff in order to fulfill the priorities set forth by the organization and in keeping with the approved budget and/or available funds.

### 4. Teams:

a. An **Executive Team** shall be composed of up to twenty-one members: twelve associational leaders, Executive Director, Recording Secretary, Nominating Team Chairman, a representative from each of the SBC entities contributing \$500 or more to the SBCAL budget, and one individual representing Woman's Missionary Union (WMU). The Executive Team shall nominate annually three individuals to serve on the Nominating Team (two Associational Leaders and one denominational representative). The Executive Team shall plan, staff, and promote the work of the organization. This team shall also be responsible to fill the position of Executive Director, determine the employment of persons, and approve the organization's budget, dues, and expenses.

b. A **Nominating Team** shall be composed of nine members: six associational leaders and three SBC entity representatives; two associational leaders and one SBC entity representative of which shall be nominated annually by the Executive Team for election by the organization to a three-year term. The Nominating Team shall nominate annually the Recording Secretary and the respective allocation of Executive Team members (four associational leaders, allotted number of SBC entity representatives and one WMU representative, all to serve three-year terms). The denominational representatives and WMU representative may serve multiple consecutive terms.

c. A **Finance Team** shall be composed of the Officers. This team shall propose an annual budget and dues to the Executive Team. This team shall also provide financial reports to the Executive Team, including a report of their annual audit. The Vice-Chairman of the Executive Team shall serve as Finance Team Chairman.

d. An **Annual Conference Team** shall be led by the Executive Director for the purpose of carrying out the on-going work of the organization. Members of this team shall be appointed annually by the Executive Director and approved by the Executive Team. Each team member serves at the request and direction of the Executive Director for an indefinite period of time.

#### e. **Additional Ad-hoc Teams or Task Forces:**

From time to time, the Executive Director, with the approval of the Executive Team, may appoint additional ad-hoc teams or task forces to accomplish the purposes of this organization.

### 5. Finances:

a. Registration details are specific to each event and promoted accordingly.

b. Conference registration rates are established by the Executive Team.

c. The Executive Team will oversee all financial matters, including the adoption of the organization's annual budget.

d. Short-term and Long-term Funding may be generated from any or all of the following:

- (1) Dues
- (2) Sponsorships/Vendor Fees
- (4) Conference Registration
- (5) Endowments
- (6) Memorials
- (7) Gift Annuities
- (8) Charitable Remainder Trusts
- (9) Grants

6. **Amendments:** Proposed changes and/or amendments to these By-Laws must be presented in writing in one session and voted on in a subsequent session of the same annual meeting. A simple majority shall be required for adoption of changes and/or amendments.

7. **Procedure:** Robert's Rules of Order (most recent edition) shall be observed by the Conference.

8. **Quorum:** After due notice of a business session, those members present at the Conference containing the business session shall constitute a quorum.

**Amended June 12, 2017**